

Licence Department

Application form for License under section 394 of the Municipal Corporation Act 1888
(Amendment of 1962) for Storages / Trades mentioned in Schedule 'M'

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1	Name of the Agency /Firm /Co. alongwith Postal Address & Telephone Nos.	:	
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2	Status of the Establishment	:	Sole Proprietorship / Partnership Firm / Private Limited Co / Public Limited Co. / Trusts / Public Body / Bank
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3	Details of Partners / Directors / Proprietor /Trustees / Authorized Signatory		
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Name	Designation	Mobile No.	PAN No.

4	Name of Applicant - Shri/ Smt.	:			
		:	First Name	Middle Name	Last Name

5	Residential Address of the Applicant	:	
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6	Details of the Application for Licence of Storage or Trades		
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i)	Storages/Trades for which application has been made along with their quantities / area	:	
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ii)	Total Area of the premises	:	
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iii)	Area of Mezzanine / Loft / Basement (To be included in the licenced area if authorized)	:	
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iv)	Whether Located in Slum area	:	
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v)	Whether commercial photopass held (Copy to be enclosed if held)	:	
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vi)	Description of Premises (✓)	:	Shed	Shop	Godown	Work shop	Open Land	Industrial Unit	Other Premises	Garage	Open space of Building
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vii)	Ancillary storages /Trades required if any alongwith quantities / area	:	
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viii)	Shop & Establishment Regd. No	:	
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7.	Whether valid licence from any of the following is held: (Copy may please be furnished)
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a) Controller of Explosives	:	
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b) Director of Industries	:	
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c) Permit under section 390 of M.M.C. Act	:	
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d) Licence Under Section 401 of M.M.C. Act.	:	
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e) Environment Deptt.	:	
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I hereby declare that the information given in the application is true and I undertake to comply with the terms and conditions of the license if it is issued to me. If at any time it is found that the information declared above is false, the license is liable for cancellation. Me as well as / my heirs / successors and assignees / partners / directors / Management shall be solely responsible for any action, claim, damages, demand of any nature which may be initiated and or instituted and/or made against the Municipal Corporation of Greater Mumbai or its Officers due to issuance of this license. That I/We do hereby undertake to indemnify and keep indemnified the authorities of the M.C.G.M. against any adverse claims that may arise out of grant of license and I will render myself liable for prosecution under the relevant Statics.

मी याद्वारे जाहीर करतो व हमी देतो की, उपरोक्त अर्जामध्ये दिलेली माहिती ही सत्य आहे. तसेच सदर अनुज्ञापत्राच्या अटी व शर्ती यांची पूर्तता करण्यास मी बांधील राहिन आणि कोणत्याही क्षणी सदर माहिती चुकीची / असत्य आढळल्यास सदर अनुज्ञापत्र रद्द करण्यास पात्र राहिन व योग्य त्या कारवाईस जबाबदार राहिन.

महानगरपालिका किंवा त्यांच्या अधिका-यांविरूद्ध अनुज्ञापत्र दिल्यामुळे सुरु झालेल्या कोणत्याही प्रकारच्या कारवाई/दावा/नुकसान, कोणत्याही प्रकारच्या मागणीस मी स्वतः /माझे वारस /नेमलेले भागीदार/संचालक/ संस्थापन स्वतंत्रपणे संपूर्ण जबाबदार आहे / आहेत.

Date:

Signature of Applicant

Sr. No.	Attested true copies of following Documents be submitted
A)	Identity Proof (Any One)
	i) PAN Card
	ii) Aadhar Card
	iii) Passport
	iv) Driving Licence
	v) Election ID Card
B)	Proof of Possession of premises (Any one)
	i) Rent Receipt
	ii) Commercial photopass
	iii) Registered Leave & Licence Agreement
	iv) Lease Deed
	v) PR card
	vi) Allotment Letter
	vii) Maintenance Receipt issued by C.H.S.
	viii) Electricity Bill
C)	Proof of Business Entity (If applicable)
	i) Copy of Partnership Deed
	ii) Copy of Memorandum of Association
	iii) Certificate of Incorporation under the Companies Act
	iv) Certificate issued by the Charity Commissioner under the Registration of Societies Act and Mumbai public Trust Act
	v) Shop and Establishment Certificate
D)	No Objection Certificate is to be brought from Chief Fire Officer at the time of Application.

The applicants are requested to refer to the M.C.G.M. Website at www.portal.mcgm.gov.in for the schedule of fees / charges and also Addresses and Contact nos. of various Municipal Ward Offices where the applications are required to be submitted alongwith the processing fees.